

PORT HURON POLICE DEPARTMENT  
IDENTITY CRIME INCIDENT DETAIL FORM

Complaint # \_\_\_\_\_

Please fill out this form and return it to the police department as soon as possible. The information you provide will be used to understand what occurred, organize the investigative case, and determine what financial institutions should be contacted in the course of the investigation.

Date this form was filled out: \_\_\_\_\_

Full Name (first, middle, last): \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Drivers License Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Employer Information: \_\_\_\_\_

\_\_\_\_\_

1. What is the best time to reach you at home? \_\_\_\_\_

2. How and when did you become aware of the identity crime? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. When did the fraudulent activity begin? \_\_\_\_\_

4. What is the full name, address, birth date, and other indentifying information that the fraudulent activity was made under? \_\_\_\_\_

\_\_\_\_\_

5. Please list all fraudulent activity that you are aware of to date, with locations and address of fraudulent applications or purchase made (bank, retailers, ect). Please list any documents fraudulently obtained in your name (drivers license, Social Security card, ect). List in chronological order if possible. Please be concise and state the facts. You may attach a separate piece of paper if needed.

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6. To assist law enforcement in pinpointing when and by whom your information was compromised it is of value to retrace your action in recent months with regard to your personal information. **This information is not solicited to “blame the victim” for the crime**, but to further the investigation toward who might have stolen your personal or financial identifiers. What circumstances and activities have occurred in the last six months (include activities done by you, and on your behalf by a member of your family or a friend).

\_\_\_\_\_ Carried Social Security card in my wallet.

\_\_\_\_\_ Carried my bank account password or PIN number in my wallet.

\_\_\_\_\_ Gave out my Social Security number. To whom? \_\_\_\_\_

\_\_\_\_\_ My mail was stolen. When? \_\_\_\_\_

\_\_\_\_\_ I went away and my mail was held at the Post Office or collected by someone else.

\_\_\_\_\_ I traveled to another location outside my home area (business or pleasure).  
Where and when? \_\_\_\_\_

\_\_\_\_\_ Mail was diverted from my home (either by forwarding order or in a way unknown).

\_\_\_\_\_ I did not receive a bill as usual (i.e.: credit card bill did not come).  
When and which one? \_\_\_\_\_

\_\_\_\_\_ A new credit card I was supposed to receive did not arrive in the mail as expected.  
Which one? \_\_\_\_\_

\_\_\_\_\_ Bills I was paying were left in an unlocked mailbox for pickup by the Postal Service.

\_\_\_\_\_ Service people were in my home (from which company and when?) \_\_\_\_\_

\_\_\_\_\_ Documentation with my personal information was thrown in the trash without being shredded.

\_\_\_\_\_ Credit card bills, pre-approved credit card offers, or credit card “convenience checks” in my name were thrown out without being shredded.

\_\_\_\_\_ My garbage was stolen or gone through.

\_\_\_\_\_ My ATM receipts and/or credit card receipts were thrown away without being shredded.

\_\_\_\_\_ My password or PIN number was given to someone else.

- \_\_\_\_\_ My home was burglarized.
- \_\_\_\_\_ My car was stolen or burglarized.
- \_\_\_\_\_ My purse or wallet was stolen.
- \_\_\_\_\_ My check book was stolen.
- \_\_\_\_\_ My personal information was provided to a service business or non-profit (i.e.: I gave blood, donated money, took out insurance, or saw a financial planner (please list): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_ My credit report was queried by someone claiming to be a legitimate business interest.  
Who? \_\_\_\_\_
- \_\_\_\_\_ I applied for credit and/or authorized a business to obtain my credit report (i.e.: shopped for a new car, applied for a credit card, or refinanced a home. Please list: \_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_ My personal information is available on the internet, such as in an open directory, genealogy web site, or college reunion website.
- \_\_\_\_\_ A legitimate purchase was made where my credit card was out of my sight.
- \_\_\_\_\_ My personal information was given to a door to door salesperson or charity fundraiser.  
Please list: \_\_\_\_\_
- \_\_\_\_\_ My personal information was given to a telemarketer or telephone solicitor.  
Please list: \_\_\_\_\_
- \_\_\_\_\_ A charitable donation was made using my personal information.  
Please list: \_\_\_\_\_
- \_\_\_\_\_ My personal information was given to enter a contest or claim a prize I had won.  
Please list: \_\_\_\_\_
- \_\_\_\_\_ A new bank account or new credit card was legitimately opened in my name.
- \_\_\_\_\_ I refinanced my home or property. Please list: \_\_\_\_\_
- \_\_\_\_\_ A legitimate loan was applied for or closed in my name.
- \_\_\_\_\_ A legitimate lease was applied for or signed in my name.
- \_\_\_\_\_ Legitimate utility accounts were applied for or opened in my name.

- \_\_\_\_\_ A license or permit was applied for legitimately in my name.
- \_\_\_\_\_ My name and personal information was mentioned in the newspaper or a magazine.
- \_\_\_\_\_ Online purchases were made using my credit card. List company: \_\_\_\_\_
- \_\_\_\_\_ Personal information was included in an e-mail.
- \_\_\_\_\_ I released personal information to a friend or family member.

For any items checked above please, in as much detail as possible, explain the circumstances of the situation:

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7. How many purchases over the internet (retailer or auction sites) have you made in the last six months?  
What internet sites have you bought from?

List all: \_\_\_\_\_

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8. In the last six months whom has your Social Security number been given to?

List all: \_\_\_\_\_

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9. Do your checks have your Social Security number or drivers license number printed on them? Have you written your Social Security number or drivers license number on any checks in the last six months, or has the retailer written those numbers on a check?

\_\_\_ Yes. Please list: \_\_\_\_\_

\_\_\_ No

10. Do you own a business that may be affected by the identity crime?

\_\_\_ Yes. Please list: \_\_\_\_\_

\_\_\_ No

11. Do you have any information on a suspect in this identity crime case?

How do you believe the theft occurred? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

12. List all fraudulent accounts and charges (example: utility, credit card, bank, merchant, financial, ect)

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Have you contacted the following organizations and requested a **Fraud Alert** be put on your account?  
(Check all that you have contacted about a Fraud Alert)

\_\_\_ Equifax\*      Date: \_\_\_\_\_

\_\_\_ TransUnion\*      Date: \_\_\_\_\_

\_\_\_ Experian\*      Date: \_\_\_\_\_

\_\_\_ Your Bank(s)      List Bank(s) \_\_\_\_\_

\_\_\_ Secretary of State Office

\_\_\_ Social Security Administration

\_\_\_ Other, please list: \_\_\_\_\_

14. Have you requested a credit report from each of the three credit bureaus?  
Check all that you have requested a credit report from.

\_\_\_ Equifax\* (Please attach a copy to this form)

\_\_\_ TransUnion\* (Please attach a copy to this form)

\_\_\_ Experian\* (Please attach a copy to this form)

*\*To report identity theft and request copies of your credit reports, contact telephone numbers are as follows:*

*Equifax – 1-800-525-6285*

*Experian – 1-888-397-3742*

*TransUnion – 1-800-680-7289*

15. Have you contacted any financial institutions concerning either legitimate or fraudulently opened accounts? If yes please list.

<i>Name of Financial Institution</i>	<i>Phone Number</i>	<i>Person you spoke to</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

REMEMBER: Keep a detailed log of all your correspondence and contacts since realizing you were a victim of an identity crime.

Please return this completed form to: **Port Huron Police Department**  
100 McMorrin Blvd  
Port Huron, Michigan 48060  
FAX: 810-987-9860